

Oxfordshire Pension Fund
General Code of Practice Action Plan 2024/5

Project Stage	#	Action/task	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25
Project Initialisation	1	Evaluate compliance checkers on the market.													
Project Initialisation	2	Research how other funds are tackling the their implementation of the GCOP													
Project Initialisation	3	Purchase compliance checker													
Project Initialisation	4	Determine which of the 51 modules apply to the fund													
Project Maintenance	5	Review other LGPS fund committee/board reports for updates on their GCOP compliance													
Project Maintenance	6	Prioritise modules based on levels of requirement													
Module Review 1	7	Managing advisers and service providers (Contract monitoring)													
Module Review 1	8	Assurance of governance and internal controls (audit)													
Module Review 2	9	Recruiting to governing body													
Module Review 2	10	Knowledge and understanding													
Module Review 2	11	Governance of knowledge and understanding													
Module Review 3	12	Publishing information about public service pension schemes													
Module Review 3	13	Notification of right to cash transfer sum or contribution refund													
Module Review 3	14	Financial transactions													
Module Review 3	15	Receiving contributions }													
Module Review 3	16	Monitoring contributions }													
Module Review 3	17	Resolving overdue contributions }													
Module Review 4	18	Planning and maintaining administration													
Module Review 4	19	General principles for member communications							Amber rated			Review actions	Review actions		
Module Review 4	20	Reporting payment failures													
Module Review 5	21	Cyber controls													
Module Review 5	22	Scheme records													
Module Review 5	23	Data monitoring													
Module Review 6	24	Maintenance of IT systems													
Module Review 6	25	Climate change													
Module Review 6	26	Continuity Planning													

	Scheduled tasks
	Completed
	Some requirements/actions still outstanding
	Requirements/actions overdue